

CHESIL BANK PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Incorporating the Parishes of Abbotsbury, Fleet, Langton Herring and Portesham
Chairman- Derek Troughton



Clerk- Mrs. M Harding

Minutes of the meeting held on Monday 23rd August 2021 PVH.

Derek Troughton (DT)

Martin Pearson (MP)

John Coombe (JC)

Saira Sawtell (SS)

Mark Hardway (MH)

Peter Begley (PB)

Karen Kennedy (KK)

Jo Witherden Planning Consultant (JW)

Michele Harding (Clerk) (MTH)

21/08-1 Apologies- Graham Whitby, Ruth Chipp-Marshall, Stewart Bayram.

21/08-2 Minutes of the meeting on 26th July 2021- Agreed

21/08-3 Matters Arising/Actions- JW will chase Nick Cardell regarding the Housing needs information

21/08-4 Feedback from each SG member who attended the rehearsal on 16/08

Feedback collated from the trial event on 16th Aug where Cllrs viewed the draft displays was collated. Too small, too busy, indexes needed, contents page required, the A4 displays are too small, larger print and in A3. All too small and needs confirmation about the reason for the consultation. Headers for the boards. Although much of this was felt as negative feedback it was the trial event to gain feedback which was all taken on board.

Action MTH/DT

21/08-5 Discuss and agree what changes should be made.

A contents page to be prepared using the red, amber, and green colours in description for the call for sites report. All info will be in A3, and files prepared for the reports. Also, A3 file of key documents. Clipboards, copies of the questionnaires numbered to check the numbers of those who attend. A A5 pamphlet of the vision will be prepared and printed externally. All other printing will be done by MTH.

21/08-6 Proposed reworked documents by DT (refer to emails sent on 17/08).

Codes are ok, views and plans in A3. Fleet to be reviewed. Parish Online to be updated and maps printed off in A3. A glossary of acronyms to be done, JW to supply. Info on where we have come from and what we still have to do.

The survey to be updated to include the call for sites, design codes and green spaces. Action MTH

21/08-7 Need for a "script" for each SG member to use- DT to prepare a script so all SG members have the same info on the day, to assist with the flow of the event. A QR code as well as the surveys will be provided for the website.

Action MTH/DT

21/08-8 Items for Website, Facebook & Newsletter- All the info for the event will be loaded onto the website and photos of green spaces provided by DT.

The events had been advertised in the Chesil and Contact magazine, Langton lines, Portesham what's app page, Facebook sites for Vision 4 Chesil, Portesham, Chesil Bank, Abbotsbury. Posters displayed on all the

Signed by The Clerk: *Mrs. M T Harding*

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village notice boards, doctors' surgery, sent to the Chesil Scouts group and to Portesham School for circulation amongst the young people in the parishes. All

21/08-9 AOB- SG members needed for the Fleet event to be confirmed with JC and SS, KK hoped to attend. No MTH or DT. RCM to prepare all refreshments and arrangements with lead rep of each village to collect/deliver refreshments box.

JW asked about any feedback from the SEA application MTH to chase.

21/08-10 Items for the next meeting – the next meeting was booked for 11th Oct to consider the consultation feedback.

Meeting closed at 8.15pm

Actions:

Minute No	Action	Member	Completed
20/07-3	To confirm the timing of the Business survey-	All	To carry out early October
21/07-4	Consultation events group to look at the consultation events for September	MTH/RCM, CK	completed
21/07-3	Children from villages to write a piece for the NP, MP to ask Portesham school, Scouts	SS, MP	ongoing
21/07-3	Greenspaces	SB/JW	completed
21/07-3	Create consultation document/takeaway leaflet	DT/JW	completed
21/07-3	Feedback to landowners on call for sites – DT to draft a feedback document with help from JW, DT and SB to send out the feedback to landowners	DT/SB/JW	completed
21/07-4	Poster for events	MTH/DT	completed
21/07-5	16 th August trial event	All members	completed
21/07-5	Online version of events to be prepare	MTH/DT/JW	completed
21/07-8	Newsletter 10	PB	Poster for event instead
21/07-9	SEA tech support	MTH/JW/DT	Applied for
21/07-9	Housing needs report	JW/DT	
21/08-3	SEA	JW/MTH	

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