

# CHESIL BANK PARISH

## NEIGHBOURHOOD PLAN STEERING GROUP

Incorporating the Parishes of Abbotsbury, Fleet, Langton Herring and Portesham

Chairman- Derek Troughton

Clerk- Mrs. M Harding



### Minutes of the meeting held on Monday 26<sup>th</sup> July 2021 via zoom.

Derek Troughton (DT)

Cate Killoch (CK)-(now resigned from group)

John Coombe (JC)

Peter Begley (PB)

Mark Hardway (MH)

Ruth Chipp-Marshall (RCM)

Saira Sawtell (SS)

Stewart Bayram (SB)

Graham Whitby (GW)

Jo Witherden Planning Consultant (JW)

Michele Harding (Clerk) (MTH)

#### 21/07-1 Apologies -Fredi Burdge (FB) Ray Doggett (RD) (*Cllr Ray Doggett passed away on the 9<sup>th</sup> August*)

Martin Pearson (MP) Karen Kennedy (KK)

#### 21/07-2 Minutes of the meeting on 12st June 2021- The minutes were agreed as an accurate record of the meeting

Proposed DT

Seconded SS

#### 21/07-3 Matters Arising/Actions-

- i. The business survey is still put off until Oct.
- ii. Children from villages to write a piece for the plan, MP had messaged that the local school may not be able to help at present given its recent Ofsted report. SS suggested that children who engage at the events could be asked to help write a piece for the plan with help from SS.
- iii. Newsletter 9 done
- iv. Green spaces/important views- SB explained this has been held up and will follow up asap
- v. Takeaway leaflet- started, all members to have feedback on this document- document is too long and needs updating DT
- vi. Feedback to landowners on call for sites done- one of the sites may have some inaccuracies on the area, this will be reported to AECOM for feedback DT

#### 21/07-4 Report from the working group on Options Consultation meetings

- a. Options consultation documents to be confirmed for printing.

The group now need to consider the number of each report to be made available given the sites report is 115 pages long, it was agreed to print 4 copies and place in plastic files and the same for the codes document, then only 1 page of the specific site detail to view. Post it notes, flash cards can be used to note comments if desired.

CK expressed her concern for using post it notes or comments being open to view at the consultation as she felt that all comments need to be kept confidential given the nature of the

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consultation on the sites and being in a small village setting, to be fair to both residents and landowners, there was some debate on this item and it was suggested that the ballot boxes are used to place a questionnaire/voting slip into at the events, other suggestions were to use stickers. The design report is less controversial so other methods of comment can be used. Plus, a call for sites summary for an overview as to what's been said. Also, it could be broken down into villages.

**Publicity:** Chesil Magazine, What's app groups, Facebook, Notice boards Doctors surgery, the Contact for Fleet. The Poster can be sent to village groups to circulate, MTH to create the poster to start with and gather feedback from group.

- b. Rehearsal 16<sup>th</sup> Aug-7.30pm at PVH to CBPC -all members to attend if possible so feedback can be gathered on the events and a run through of what their role is at the event. Cllrs have been invited. The event will be set up as if it were the event and gather constructive criticism from Cllrs, only one copy to be printed for this trial event in case some documents require updating.
- c. Abbotsbury – 10<sup>th</sup> 7-9pm & 11<sup>th</sup> Sep 10-12- DT, PB, MTH, MH, SS on the Sat RCM refreshments JC to attend the Abbotsbury event to see how things are set up.
- d. Fleet- 17<sup>th</sup> 7-9pm & 18<sup>th</sup> Sep 10-12- no Clerk or DT- JC, GW, KK, SS poss to do Fri and SS on Sat- RCM refreshments
- e. Langton Herring- 22<sup>nd</sup> Sep afternoon and evening CK, DT & MP?, MTH- RCM refreshments
- f. Portesham- 24<sup>th</sup> 7-9 & 25<sup>th</sup> 10-12- SB, RCM Sat am, DT, MTH, SS on Sat

### 21/07-5 Actions for 16/08 rehearsal with CBPC

Mostly covered earlier in the meeting. Set up from 6.30pm

JW asked if there should be an online event as well. This would be for those who didn't feel comfortable or couldn't attend, this would be run online at the same time as the events from the website. The Group will look into this and launch this from 10<sup>th</sup> Sep. Pictures to be taken at the first trial event.

CK, RCM and MTH to meet after the NPSG meeting.

### 21/07-6 Progress update on informing landowners with AECOM feedback.

SB to do his in Portesham, DT completed the rest.

### 21/07-7 Finance report to date and funding update

MTH prepared what the NP grants, costings and underspend that has been returned, for the whole of the plan to show the group and for the current grant. This was following a feedback survey from Locality with DT questioning the amounts already received.

### 21/07-8 Items for Website, Facebook & Newsletter- Newsletter 9 has been done etc. A newsletter 10 will be produced with the new dates-PB

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**21/07-9 AOB-** JW had reported on the slippage of the Dorset Local Plan recently announced, the group had looked to sync with the LP, this could be a further 6 months on top of our current end date. The benefits are that where there is conflict between the 2 plans the NP plan would carry weight on any planning applications, the downside is that there will be more meetings and the plan going on for longer whilst the LP and our NP is being made.

If we do stick to the current plan, we need to do the SEA screening and gather the funding for this part of the project. We haven't agreed any objectives for the draft plan so far, DT has prepared some objectives, but the group need to agree. The group need to consider carrying on as we are or delay with the LP. The NP could be reviewed as and when the LP is made if there are changes required. JW explained the process with another NP who are being reviewed and this has taken about a year to carry out. There is more grant that can be pulled down if required. This would only come under scrutiny when a planning application is brought for consultation and the LP and our made NP vary and then a review may be required. MH had scanned the housing needs review and felt this was a very good document especially as he is new to the group. JW was asked if there are any other groups similar to us, it was explained that some are continuing on with their NPs at present.

Most SG members felt we don't want to wait for the LP but to continue as we are with our current plan. But keep an eye on the progress the LP as it goes along. One member wanted to continue to sync with the NP but doesn't want to see the NP drag on. Agreed to continue with the current project plan timeline.

JW will complete the screening report- DT to circulate the visions and objectives to all members. JW will include the detail of the report on the Call for sites. Then the group can apply for the SEA support.

MTH will now put in an EOI for the SEA screening for technical support with locality.

Housing needs- JW explained she is pulling together the housing needs information from DC to use as part of the consultation. It's a good document to use. PB commented on the salaries for Dorset, but the figures are for a household income which may have 2 working persons rather than the personal average salary. PB commented on the costs of rents locally for affordable housing being below market value, SS commented on those who live in housing association accommodation who may not wish to live in the villages. JW asked for a copy of the written notes from the meeting with the MD of a housing association, DT and PB to include any useful info into the report. DT to supply these to JW.

**21/07-10 Items for the next meeting –** 27<sup>th</sup> September for the next NPSG but the 23<sup>rd</sup> August to be as a provisional date for a meeting if required for a mop up of the 16<sup>th</sup> August. The next PC meeting is on the 2<sup>nd</sup> August as an extra meeting.

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### Meeting closed at 8.10pm

A meeting of the Options consultation group CK, RCM and MTH commenced after the meeting.

Following the meeting CK resigned from the NPSG

### Actions:

Minute No	Action	Member	Completed
20/07-3	To confirm the timing of the Business survey-	All	To carry out early October
21/07-4	Consultation events group to look at the consultation events for September	MTH/RCM, CK	Ongoing RCM refreshments/CK-PPE risks/ MTH printing docs DT updating docs
21/07-3	Children from villages to write a piece for the NP, MP to ask Portesham school, Scouts	SS, MP	TBC- to carry out survey at consultation events- ongoing
21/07-3	Greenspaces	SB/JW	TBC
21/07-3	Create consultation document/takeaway leaflet	DT/JW	ongoing
21/07-3	Feedback to landowners on call for sites – DT to draft a feedback document with help from JW, DT and SB to send out the feedback to landowners	DT/SB/JW	Completed- DT to follow up with aecom on one of the sites as the location is inaccurate
21/07-4	Poster for events	MTH/DT	NPSG members to circulate and put up
21/07-5	16 <sup>th</sup> August trial event	All members	
21/07-5	Online version of events to be prepare	MTH/DT/ JW	
21/07-8	Newsletter 10	PB	
21/07-9	SEA tech support	MTH/JW/DT	
21/07-9	Housing needs report	JW/DT	

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