

# CHESIL BANK PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Incorporating the Parishes of Abbotsbury, Fleet, Langton Herring and Portesham  
Chairman- Derek Troughton



Clerk- Mrs. M Harding

## Minutes of the meeting held on Monday 21<sup>st</sup> June 2021 via zoom.

Derek Troughton (DT)

Ruth Chipp-Marshall (RCM)

John Coombe (JC)

Karen Kennedy (KK)

Saira Sawtell (SS)

Stewart Bayram (SB)

Cate Killoch (CK)

Michele Harding (Clerk) (MTH)

Jo Witherden Planning Consultant (JW)

**21/06-1 Apologies** Fredi Burdge (FB) Ray Doggett (RD) Mark Hardway (MH) Graham Whitby (GW)  
Martin Pearson (MP) Peter Begley (PB)

**21/06-2 Minutes of the meeting on 24<sup>th</sup> May 2021-** The minutes were agreed as an accurate record of  
the meeting Proposed SS Seconded CK

**21/06-3 Matters Arising/Actions-** DT noted that SS & MP were tasked with contacting children in  
villages to write a piece for the NP, MP explained that this would have to wait until July from Portesham  
School.

SB commented that the "Green spaces" are on the parish online mapping software, but the pictures taken  
are yet to be uploaded. JW explained that she had sent a spreadsheet and offered to assist SB if required.  
SB can download the reports as required. JW will give all members access to the parish online software as  
read only.

## **21/06-4 Update from the working group on the options consultations (CK/MTH/RCM)**

The group had met and discussed the remit of the group, dates for the consultation, NPSG members on  
duty for each event, catering and what would be needed in the way of documents.

Following feedback from the NPSG regarding dates and ensuring members are available the dates need to  
be rearranged to cover weekends and weekdays and to take into account that DT is away from 26<sup>th</sup> Aug to  
19<sup>th</sup> Sept and the Clerk is away from 17<sup>th</sup> to 20<sup>th</sup> Sept. SS suggested that this would be an ideal opportunity  
to carry out surveys on the children of the parish, so on the Sat events SS will do this and collect their  
feedback.

It was agreed to move the events away from the first week of September due to many tourism businesses  
still in their busy period.

Also, that when advertising the events members of public will be invited to attend any of the events in all  
of the parishes to suit their work, holiday or busy schedules.

Signed by The Clerk: *Mrs. M T Harding*

West Elworth Farm, Elworth, Portesham, Weymouth, DT3 4HF Phone: 07814 016971

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JW commented that pushing the events to the end of September would not affect the timeline too much but no later.

The NPSG will as a trial event do a consultation evening with the PC in August provisional date for this is the 16<sup>th</sup> Aug.

CK suggested as RCM was not yet in the meeting this needs to go back to the group to organize after the NPSG member's feedback. The group will meet again and discuss the dates and go back the NPSG with the more suitable dates.

## **21/06-5 To discuss the Call for sites ref feedback to landowners-**

DT asked the group how giving feedback to landowners should be handled.

It was felt that it was only fair to let the landowners know the results of the call for sites, DT will deal with the LH sites, SB will contact the Portesham sites. DT will email the Fleet and Rodden and sites.

DT and JW will provide a statement to be sent with the results on the report so all landowners will have the same responses. Each of the set of results can be pulled out from the report pertaining to each landowner.

JC asked if the report is set in stone or will the group comment on it. DT commented that the NPSG will feedback the actual report on sites to the landowners and at the consultation events as the NPSG do not have a view but are just gathering the facts for the consultation events. Action DT

DT has written to Nick Cardnell (Senior Planning Officer Economic Growth and Infrastructure) to gather advice and support from LA to speak to the highways and the planning department following the report on the call for sites.

## **21/06-6 To discuss a 2<sup>nd</sup> Business survey- hold or commence.**

Although a business survey has been carried out there was not a huge response, so another survey was desired to get a better view. This needs to be completed for the pre-submission draft of the plan. JW commented that this needs to be held early October. This was agreed by the group.

## **21/06-7 Finance report to date and funding update**

No expenditure since the last meeting and the new funding grant of £9773 has been submitted. We are now waiting for the response. DT had decided to include the subscription to Survey monkey of £384 so as not to lose the data already collected.

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**21/06-8 Items for Website, Facebook & Newsletter-** Newsletter 9 has been done and is in the Chesil magazine, Facebook, website etc. The dates for the consultation were not noted in the newsletter but will be once confirmed.

**21/06-9 AOB-** DT noted he has made a start on the consultation event document. MTH asked for copies of the Maps of the parish, to get additional copies if required from the printers.

**21/06-10 Items for the next meeting - 26<sup>th</sup> July-** JW will be unable to attend.

## Meeting closed at 7.50pm

A meeting of the Options consultation group CK, RCM and MTH commenced after the meeting to consider the new dates for events from feedback during the NPSG meeting:

Fri 10<sup>th</sup> and Sat 11<sup>th</sup> Sept- Abbotsbury- SS to do the children's survey on the Sat (DT away)

Fri 17<sup>th</sup> and Sat 18<sup>th</sup> Sept -Fleet SS to do the children's survey on the Sat- (Clerk and DT away)

Weds 22<sup>nd</sup> Sept - Langton Herring (DT to attend)

Fri 24<sup>th</sup> and Sat 25<sup>th</sup> September -Portesham SS to do children's survey on Sat (DT to attend)

## Actions:

Minute No	Action	Member	Completed
20/09-14-a	To confirm the timing of the Business survey-	All	To carry out early October
21/05-5	Consultation events group to look at the consultation events for September	MTH/RCM, CK	Second meeting to rearrange dates following feedback from group
20/10-12	Children from villages to write a piece for the NP, MP to ask Portesham school, Scouts	SS, MP	TBC- to carry out survey at consultation events
21/05-8	Newsletter	PB	completed
21/05-5	Greenspaces	SB/JW	TBC
21/06-4	Create consultation document/takeaway leaflet	DT/JW	
21/06-5	Feedback to landowners on call for sites – DT to draft a feedback document with help from JW, DT and SB to send out the feedback to landowners	DT/SB/JW	

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