

Chesil Bank Neighbourhood Plan Steering Group

Monday 28th January 2019

7.30pm at PVH- Ron Doble Room

Meeting notes

Present: Graham Whitby (GW), Derek Troughton (DT), Stewart Bayram (SM), Martin Pearson (MP), Saira Sawtell (SS), Karen Kennedy (KK), Dave Stevens, (DS) Ray Doggett (RD) Peter Begley (PB)

Apologies: David Collins (DC) Ruth Chip-Marshall (RCM) John Surowiec has now left the group

1. Housing keeping and apologies

Apologies recorded.

2. Notes from previous meeting—These were agreed

3. Composition of steering group-

- a. **TOR's-** The NP steering group updated the Terms of reference

4. Area setting update- this was completed on the 10th January, the NP designated area is the Chesil Bank Parish Boundary which meets the designation criteria under the officer delegation scheme.

5. WDDC Assistance- Nick Cardell- senior planning officer- planning (community & policy development) is our current support from WDDC until the new Dorset Council, an email with advice was received; the officers no longer attend meetings but offer advice as required. The next steps suggested are to create a Project plan in order to apply for funding. Then further on in the process when policies are being drafted a Strategic Environmental Assessment (SEA) known as screening should take place, there is an officer at WDDC who can assist with this closer to the time.

6. Project Plan and Costings- PB, DT and KK offered to look into a Project plan as time allowed.

7. Funding streams- look at application form from Locality. Once the project plan has been completed the funding can be applied for. As the admin is not available from Locality funding the PC would be asked to fund the hours of the clerk at the next PC meeting and any further funding that may be available from the PC it was suggested that the PC match the Locality funding of £9000.00. It was also suggested that the plan could be sponsored by local businesses if appropriate. RD to put this to the PC meeting in February.

8. Vision & Objectives document- DT had circulated a Vision and Objectives document to assist with the way ahead a shared vision for the community for the next 15 years. The objectives would aim to tease out types and ranges of housing that may be required. All agreed

- 9. Questionnaire- draft questionnaire produced by DT as a basis to work from-**The group deliberated how we apply this to all, should second home owners be included? Do we have separate parts to the questionnaire for each of the parishes or 4 questionnaires? Many access services in other parishes and outside of the area i.e. health, library, schools etc. Who should answer the questionnaire, as a household, family or individuals? Do employees answer questionnaires that may not live in the parishes? Analysis would be necessary; data advice may well be sought.

The members of the group who agreed to work on the agreed sections.

Sections	Description/Title	NP group member
A	General	DT
B	Community Services & Amenities	PB, KK,SS
C	Housing & Built Environment	KK,SS
D	Natural & Historical Environment	DS, GW
E	Transport & Access	RD, SB
F	Public Services & Utilities	DT, MP
G	Employment & Business	KK, PB

- 10. AOB-** GW asked at this point if we should now elect a Chair and suggested that Derek Troughton who accepted. Peter Begley was nominated as Vice chairman- Proposed SS Seconded KK all agreed. It was also agreed that the SG information should be on the PC website, and in the Chesil Magazine and in the Contact to cover Fleet. The documents to share will continue to be available on dropbox and can edited by all members of the group.

- 11. Next meeting date** Monday 25th February 7.30pm

Meeting closed at 8.45pm