

CHESIL BANK PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Incorporating the Parishes of Abbotsbury, Fleet, Langton Herring and Portesham
Chairman- Derek Troughton



Clerk- Mrs. M Harding

Minutes of the meeting held on Monday 19th October 2020 via Zoom

Derek Troughton (DT)	Saira Sawtell (SS)
Dave Stevens (DS)	Cate Killoch (CK)
Ray Doggett (RD)	Graham Whitby (GW)
Martin Pearson (MP)	Karen Kennedy (KK)
Stewart Bayram (SB)	Ruth Chipp-Marshall (RCM)
Dave Stevens (DS)	Peter Begley (PB)
Michele Harding (Clerk) (MH)	Jo Witherden Planning Consultant (JW)

20/10-1 Apologies Fredi Burdge (FB) John Coombe (JC)

20/10-2 Minutes of the meeting on 29th September 2020- The minutes were agreed as an accurate record of the meeting
Proposed RD Seconded DS

20/10-3 Matters Arising/Actions- Updated actions see table below

20/10-4 Early Feedback on Survey No 3-

Disappointing, 170 in total for online and paper surveys probably less than 20% response. In percentage terms LH is in the lead, then Portesham, Abbotsbury and then Fleet in number of returns. However, the data so far returned is interesting.

KK asked if all surveys had been delivered, DT commented none are outstanding some had asked for more copies.

Young peoples survey only 8 responses, it is not sure how many children there are in the villages but this is probably a similar return rate to the main survey. 135 in the census in 2011 aged between 9 and 18, but the 0 to 9 range at that point would be in the survey range now, this no would be approx. 85. Further detailed analysis at the next meeting.

20/10-5 Comments on updated Business Survey Draft C 29/09

Changes made and re-circulated, consider to put out 13th to 15th November sent out by email, online completion and results of previous survey sent out in pdf to compare. All the businesses will receive this and any new ones that have started since the last survey. Those interviewed face to face last time would have a tel. interview. DT to re send out the business list in case there are any additions. DT & PB to carry out business interviews. All agreed.

Signed by The Clerk: *Mrs. M T Harding*

West Elworth Farm, Elworth, Portesham, Weymouth, DT3 4HF Phone: 07814 016971

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20/10-6 Refining the accuracy of data on each village: e.g. How may homes? How many holiday homes? How many second homes? Population demographics etc. (DT)

The group are having difficulty with the data being absolute and accurate as the group rely on the current data available in the 2011 census. Although there is a census to be carried out in March 21, the results of this may not be available in time for our NP. GW suggested using the valuations to gather this information. The individual Council tax banding is available online. GW to provide this link and info. DS & PB will go through the geography of the main village to refine the data. Fleet and Langton Herring is covered. Portesham need to be updated, there are an increasing number of Air BNB sites in Portesham. GW will coordinate this housing data.

20/10-7 Mapping Sites and Green spaces update

SB reported that he will carry this out asap, some further information is required for one of the Call for Sites application. JW to assist with this.

Site assessment work and AECOM have not confirmed the funding yet.

20/10-8 Review of historical information in Original Parish Plan (Action from last meeting)

Fleet- SS & JC to add some info

Langton Herring – MP yet to do

Portesham- GW will look at this

Abbotsbury – PB & DS working on this, FT would look at Elworth.

20/10-9 Finance report to date: Budget V Actual report circulated. JW to invoice when works have caught up.

20/10-10 Update on consultation possibilities:

JW commented that one village are using an interactive website for the options consultation. Online there would be visual maps followed by a questionnaire. Another group are consulting using small scale zoom meetings in clusters using local champions. This is different to a webinar which is like a conference. The group will look at using Zoom webinars and a moderator to answer questions once the material has been prepared. SS suggested zoom webinars and a breakout room. SS suggested to have 1 event and hold these 2 or 3 times in the parishes at different times of the day. The same group will continue with this process CK, RCM, MTH. MP spoke about the Local Plan being consulted on in the New Year, the group should work alongside this consultation process.

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20/10-11 Items for Website, Facebook & Newsletter- MTH to check the early minutes as not showing. Survey analysis to be published in Dec. A newsletter to be placed on the website to update on progress. Abbotsbury and Portesham websites are not showing the same information as the NP website, the websites need to be showing the same information or links to the V4C site. In the future once data has been created it is hoped that the info will be parish specific on the village websites to show some of the differences. PB to look at Abbotsbury site.

20/10-12 AOB

KK noted that some delivery of surveys at Bagwell have not been received, it was noted that an updated spreadsheet was prepared by KK and sent out had fallen by the wayside. DT explained that the list needs to reflect the electoral role as they are the ones to vote. KK explained that the long-term residents need to have a say. It was suggested that those who are not on the electoral role could register. Those who missed the survey can still be directed to the online survey at present.

SS suggested that parts of the plan could be written by children, some children in Portesham would be encouraged to write a piece. The school could possibly be involved, MP to ask the school.

The white paper is still out for consultation until 29th Oct, then the data will be collated, JW commented that a response would be months away and further consultation may be required on the detail of the paper, there is no timetable at present. CBPC are working on their response.

Next meeting date 30th November 2020 at 7pm via Zoom- ready for the report to the Chesil Bank meeting of data and prize draw.

Meeting closed at 8.15pm

Actions:

Minute No	Action	Member	Completed
20/09-14a	Update business survey and include further business in tel. surveys	DT	Ongoing DT to circulate list to be updated by members
20/09-14-a	To confirm the timing of the Business survey- Mid- Nov	All	Agreed mid Nov
20/09-14b	Local Green spaces photos and list SB to map and coordinate the lists, all the provide pics from list provided by DT	SB	SB to load info onto mapping software

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20/09-14b	Update from the trial period for the mapping software	MTH	Completed and paid for
20/09-15	Preliminary drafting of the Plan- DT to start and SG members to read the Parish Plan ref the historical village info	All	On agenda
20/09-17	Website update with photos	MTH	ongoing
20/09-18	Actively promote the surveys in the villages	All SG members	completed
20/10- 6	To provide information from the taxation office for the numbers of properties using postcodes	GW	
20/10-6	To gather the numbers of properties in Portesham including second homes	GW	
20/10-8	Historical review from Parish Plan		Village reps to coordinate
20/10-10	Consultation events or webinars- group to look into online consultations possibly using a zoom webinar, and breakout rooms	MTH/RCM, CK	Ongoing and postpone to Jan/Feb
20/10-11	Village website to be updated in line with NP website	PB/ SB	
20/10-12	Children from villages to write a piece for the NP, MP to ask Portesham school	SS, MTH, MP	

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