

# CHESIL BANK PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Incorporating the Parishes of Abbotsbury, Fleet, Langton Herring and Portesham  
Chairman- Derek Troughton



Clerk- Mrs. M Harding

## Minutes of the meeting held on Monday 28th September 2020 via Zoom

|                              |                                       |
|------------------------------|---------------------------------------|
| Derek Troughton (DT)         | Dave Stevens (DS)                     |
| John Coombe (JC)             | Saira Sawtell (SS)                    |
| Dave Stevens (DS)            | Cate Killoch (CK)                     |
| Ray Doggett (RD)             | Graham Whitby (GW)                    |
| Martin Pearson (MP)          | Karen Kennedy (KK)                    |
| Stewart Bayram (SB)          | Ruth Chipp-Marshall (RCM)             |
| Michele Harding (Clerk) (MH) | Jo Witherden Planning Consultant (JW) |

**20/09-11 Apologies** Peter Begley (PB), Fredi Burdge (FB)

**20/09-12 Minutes of the meeting on 1<sup>st</sup> September 2020-** The minutes were agreed as an accurate record of the meeting  
Proposed CK                      Seconded RD

### 20/09-13 Matters Arising/Actions-

- a. No matters arising or noted in the minutes
- b. Updated actions see table below
- c. DT reported on the returns so far from survey 3, 29 online, but early days, 3 responses from the Young person's survey so far. Closing date is the 16<sup>th</sup> Oct. More paper surveys to be delivered in Portesham. DT read out one of the responses from the young persons, really touched by the response.

### 20/09-14 Updates from Working Groups reports and updates

- a. WG 1 Surveys- Business Survey-Updated version circulated, members to respond, Face to Face surveys to be carried out by phone, surveys to be sent out when ready, JC asked that a business in East Fleet is included. Asking about revenue, can we also ask if there is an improvement in the business, also adding questions on the future of farming and looking but still looking at the planning aspect. Timing of the survey- Look at Mid Nov to commence the business survey. To be confirmed at Oct meeting
- b. WG 2 Call for Sites: AECOM involvement & update on mapping (SB) The 11 sites have been confirmed with AECOM to be able to apply for funding. JW commented that once the funding has been approved AECOM can start and given other NP's it could take 2 months for AECOM to complete their works. So, no information will be available for a November consultation but although there is slippage this may then work in time with the Local Plan consultations to coincide with our own NP consultations, the preparation for this can be done prior to Christmas. The AECOM have been making physical site visits now assuming that none of those carrying out the site visits become ill.

Signed by The Clerk: *Mrs. M T Harding*

West Elworth Farm, Elworth, Portesham, Weymouth, DT3 4HF Phone: 07814 016971

Website: <https://vision4chesil.org/> Email: [theclerk@chesilbankparish.org](mailto:theclerk@chesilbankparish.org)

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Mapping has not yet been started for the Call for sites, MTH to send the forms received to SB. JW offered support for the mapping. The trial period is coming to an end for the mapping software so this will be upgraded.

- c. WG 3: Pre-consultation – With no event to be arranged in Nov, it is still unlikely to get people together. RCM suggested of doing a video set up in the village hall, it would seem sensible to make an electronic version and live stream for face to face discussion. A webinar could be arranged with Zoom on a month by month basis. Having control of the public comments and how we manage that. Pre-recording the event was also suggested, then asking for feedback. The group will experiment with the presentations. Also need to have a plan for those who do not have a printer, costs of printing etc. and distribution of any packs for people see. People who need this service would need to tell us. Possibly a downloadable document.

**20/09-15 Preliminary work on drafting the plan:** Discussion on how to proceed-Following the circulation of a plan that won an award to the group, and looked at the contents that can now be done for this plan, DT will draft something. Also look at the Parish Plan and use the info in the historical information. JW agreed this was a good idea so the group will draft and JW can then comment. The group members will look at their own village to see if there any updates or add to the history of the villages. Perhaps also a young person's perspective and this would add a unique dimension to the plan from young people. DT will circulate the initial start for comment in a few weeks.

**20/09-16 Finance report to date:** Budget V Actual report circulated, some additional costs for the mapping software are not in the current budget but there are no hall hire charges whilst using zoom.

**20/09-17 Items for Website, Facebook & Newsletter-** The Photos could be loaded onto the website, also the White paper response to be added. Some info is going onto the village websites, the group agreed to just place links on the village websites.

**20/09-18 AOB-** it was noted that in LH when discussing the survey with residents and at a time when people are feeling low in the current situation, some were unaware that there was additional information. Possibly do a refresh in the Langton Lines and on other social media forums and as the group meet people to mention this. JW reported that the Ilchester Estate had given their site options to Dorset Council in 2019 but there was some confusion over the land suggested, the group will go back to the estate to check.

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**20/09-19 Next Meeting date 19<sup>th</sup> October 2020 at 7pm via Zoom**

**Meeting closed at 8pm**

## Actions:

| Minute No  | Action   | Member         | Completed  |
|------------|--|----------------|--|
| 20/09-4    | Survey draw to be carried out at Sep PC meeting  | MTH/CBPC       | Completed and monies paid out  |
| 20/09-4b   | Call for sites- contact Diocese  | MTH            | Completed no reply   |
| 20/09-6    | Gov. white paper response- updated and put to the PC at Sep meeting also on website  | DT             | Completed copy to be circulated  |
| 20/09-14a  | Update business survey and include further business in tel. surveys  | DT             |  |
| 20/09-14-a | To confirm the timing of the Business survey- Mid- Nov   | All            |  |
| 20/09-14b  | Local Green spaces photos and list SB to map and coordinate the lists, all the provide pics from list provided by DT                   | SB             | DT to send all photos for mapping to SB<br>SB to map the call for sites and green spaces |
| 20/09-14b  | Update from the trial period for the mapping software  | MTH            |  |
| 20/09-14c  | Consultation events or webinars- group to look into online consultations possibly using a zoom webinar, to carry out initial enquiries | DT             |  |
| 20/09-15   | Preliminary drafting of the Plan- DT to start and SG members to read the Parish Plan ref the historical village info                   | All            |  |
| 20/09-17   | Website update with photos   | MTH            |  |
| 20/09-18   | Actively promote the surveys in the villages   | All SG members |  |

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