

# CHESIL BANK PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Incorporating the Parishes of Abbotsbury, Fleet, Langton Herring and Portesham  
Chairman- Derek Troughton



Clerk- Mrs. M Harding

## Minutes of the meeting held on Monday 27th July 2020 via Zoom

Derek Troughton (DT)	Saira Sawtell (SS)	Graham Whitby (GW)
John Coombe (JC)	Stewart Bayram (SB)	Karen Kennedy (KK)
Dave Stevens (DS)	Dave Stevens (DS)	Peter Begley (PB)
Ray Doggett (RD)	Cate Killoch (CK)	Ruth Chipp-Marshall (RCM)
Martin Pearson (MP)	Fredi Burdge (FB)	
Michele Harding (Clerk) (MH)	Jo Witherden Planning Consultant (JW)	

- 1. Apologies: Welcome and apologies** —received and recorded
- 2. Minutes meeting on 29th June 20-** The minutes were agreed as an accurate record of the meeting  
Proposed RD                      Seconded DS
- 3. Matters Arising/Actions-**
  - a. No matters arising
  - b. Actions see below- Following the grant being awarded, Watershed have been asked to update the website. Call for sites form yet to be created. A photographer from Langton Herring has been approached and happy to assist with photos at consultation events and for the website. The group will have to declare at any events that a named photographer acting on our behalf is present especially if there are likely to be photos of children and declare which photos will be used so parents have the right to refuse.
- 4. Working Group reports and updates**
  - a. Surveys- DT, SB, PB, MTH, KK, GW- a session had been held the morning of the SG meeting to consider the latest updates for Survey No 3, to include the renewable energy the environment and to include iconic views, but given there are so many there will be a limit them to 3 views. The group also looked at the young person's survey which will be online. If some cannot access online a printed copy will be made available. Once updated these will then be circulated to all prior to publication.
  - b. Call for sites-JW commented that the group needs to be seen to be looking and carry out a general advert to all landowners with a deadline over the whole group parish. The group can use the notice boards, Chesil Magazine, Email, Facebook, website etc., to publicise this using the Call for sites advice note supplied by JW or use Survey Monkey. At this time the group is asking landowners for sites to be considered. Questions were raised on how to find the names of all the landowners.

Signed by The Clerk: *Mrs. M T Harding*

West Elworth Farm, Elworth, Portesham, Weymouth, DT3 4HF Phone: 07814 016971

Website: <https://vision4chesil.org/> Email: [theclerk@chesilbankparish.org](mailto:theclerk@chesilbankparish.org)

# CHESIL BANK PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Incorporating the Parishes of Abbotsbury, Fleet, Langton Herring and Portesham  
Chairman- Derek Troughton



Clerk- Mrs. M Harding

Members asked if landowners don't put their sites forward for this NP and then plan is adopted, if in the future a landowner decides to come forward then this be against the Plan. It was explained that the NP once made would have the same weight as the Local plan.

- I. Abbotsbury- PB, DS-Issues with contacting the main landowner no response at this time.
  - II. Fleet- JC, SS-
  - III. Langton Herring-
  - IV. Portesham-RCM commented on the landowner in Portesham to update the group.
5. **Update on Locality Grant DT-** the Grant application has been submitted for £9770, the amount received was £8991 one line was omitted for £779 so the budget will be adjusted. JW asked about the tech support package, no update as yet, MTH to email Locality to update and cc JW for any queries.
  6. **Local Green Spaces and views (notes from JW on 8<sup>th</sup> July was circulated) JW-** explained that this will be assessing the local green spaces, clarifying those spaces and their qualities, a template was provided for mapping and the relationship to the settlement, photos could also be taken. This can be put in a central data base, called Get mapping (Parish Online), SB was asked to take on the role of collating and mapping the data, JW will assist. The group will be recording local green spaces is an area that requires protecting and establishing a new data base for Chesil Bank Parish. A local photographer and members of the group can take photos to support this data. MTH to purchase the license and give access to JW and SB. The group could possibly use the settlement working groups with SB coordinating, GW offered to assist for Portesham, FT to take photos, MP for Langton Herring. If there is anything more needed SB will ask the group.
  7. **Update on Survey #2 and business Survey PB/DT-** Abbotsbury section has been completed, Business survey upload has been completed and excel files have been downloaded and sent to JW for the Survey 2 and Business survey ready to be analyzed. The prize draw will be carried out at the 7<sup>th</sup> September PC meeting. DT will collate those who have requested to be included in the draw. DT to collect paper copies from PB.
  8. **Items for Website, Facebook & Newsletter-** Pictures for Facebook and V4C website. KK & FT are updating Facebook, KK is not available until Sep. Snippets of information to be loaded on with pictures if possible.
  9. **AOB-** DT was concerned about the public consultation, the group are still looking for someone to spear head this but not necessarily someone on the group. We also need a contingency plan if we cannot get people together face to face. MTH offered to start organizing the consultation, RCM and CK offered to assist.
10. **Next Meeting date 24<sup>th</sup> August 2020 at 7pm via Zoom**

**Meeting closed at 7.55pm**

Signed by The Clerk: *Mrs. M T Harding*

West Elworth Farm, Elworth, Portesham, Weymouth, DT3 4HF Phone: 07814 016971

Website: <https://vision4chesil.org/> Email: [theclerk@chesilbankparish.org](mailto:theclerk@chesilbankparish.org)

# CHESIL BANK PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Incorporating the Parishes of Abbotsbury, Fleet, Langton Herring and Portesham  
Chairman- Derek Troughton



Clerk- Mrs. M Harding

## Actions:

Minute No	Action	Member	Completed
08/06-6	Call for sites, landowner info from each village:		
	Abbotsbury	PB & DS	ongoing
	Fleet	SS & JC	ongoing
	Langton Herring	DT & MP	ongoing
	Portesham	GW & RCM	ongoing
08/06-9	Marketing and PR volunteer required	All and in Newsletter	Updated at July meeting
26/05-7	Send pics and info to KK & FT for Facebook	All	To send to FT asap
29/06-4a	Update Young person's survey	DT	Updated awaiting circulation
29/06-4a	Update Survey No 3 to include renewables	DT	Updated awaiting circulation
29/06-4b	Project Plan update put to the PC	PC reps	Updated and approved by the PC
29/06-4c/ 29/07-4b	Call for sites form and poster to be prepared	DT/MTH	
29/06-7	To contact a photographer in LH	DT & RD	Completed
27/07-4a	Surveys updated to be circulated ready for submission	Survey WG	
27/07-5	Tech support to be clarified now grant awarded	MTH	
27/07-6	Green spaces mapping software to be purchased	MTH	
27/07-6	Mapping of green spaces to be carried out	SB/JW	
27/07-6	Info and photos of green spaces to be gathered in villages	GW/ FT/MP/	
27/07-7	Survey 2 draw to be carried out at PC meeting in Sept	MTH/DT	
27/07-9	Public consultation arrangements for mid- Nov	MTH/RCM/CK/ (KK in Sept)	

Signed by The Clerk: *Mrs. M T Harding*

West Elworth Farm, Elworth, Portesham, Weymouth, DT3 4HF Phone: 07814 016971

Website: <https://vision4chesil.org/> Email: [theclerk@chesilbankparish.org](mailto:theclerk@chesilbankparish.org)