

CHESIL BANK PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Incorporating the Parishes of Abbotsbury, Fleet, Langton Herring and Portesham
Chairman- Derek Troughton



Clerk- Mrs. M Harding

Minutes of the meeting held on Tuesday 8th June 2020 via Zoom

Derek Troughton (DT)
Saira Sawtell (SS)
John Coombe (JC)
Peter Begley (PB)
Fredri Burdge (FB)
Karen Kennedy (KK)
Martin Pearson (MP)

Graham Whitby (GW)
Ray Doggett (RD)
Stewart Bayram (SB)
Ruth Chipp-Marshall (RCM)
Dave Stevens (DS)
Cate Killoch (CK)
Michele Harding (MH) (Clerk)
Jo Witherden –Planning Consultant (JW)

Apologies: none some internet issues during the meeting some re-joined via landline

- 1. Welcome and apologies** – received and recorded
- 2. Minutes meeting on 26th May 20-** The minutes were agreed as an accurate record of the meeting
Proposed PB Seconded SB
- 3. Matters Arising/Actions-** Actions from the last meeting were mostly completed, lists of items for next survey to be discussed in the meeting. Also, a reminder to send any interesting local photos to KK and FT for the Facebook page.
- 4. Locality budget submission-** DT had sent out a revised budget to reflect the comments from the last meeting, taking out the cost of postage, downsizing some of the consultant costs, included some money for displays for consultation and reduced the cost of the new website build as per quote. This brings the grant down to £9770.00; clarification was required on the underspend and how this can re- applied. The underspend was returned and therefore needs to be reapplied for in new applications. The limit is now £10,000 increased from £9000 per application due to Covid. This grant once approved would still have to be spent by 31st March 2021.
The budget was agreed providing during the course of the meeting that if there was considered to be any slippage of time the budget can be revisited and adjusted accordingly.
Proposed KK Seconded GW
- 5. New Survey including comments from the CBPC meeting-** MTH reported on the comments from the PC meeting. The PC noted that the Covid 19 situation has completely changed the way people live, and the answers in the surveys already completed will now be out of date, the business responses would have also

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been affected as some businesses may not even survive. Some felt the process needed to slow down. It was suggested that a survey is carried out to cover the questions already asked in order to get a current picture and review the situation now, then carry out one more survey to follow up the questions not yet asked, it was explained by the Clerk at the PC meeting the reasoning for just one more survey to save postage and printing costs. There were questions on the grant process and how to get the benefit in this year given the financial year ends 31st March 21. It was suggested that Cate Killoch stays on the SG at this point as well as Ray, although Ray will not attend all meetings at present.

SG members discussed the Business survey, DT explained that some questions are not affected by Covid 19, but there were questions on future trends and many could well have changed their views. DT suggested reissuing the business survey as it is and ask them to complete it again with a covering explanation for doing this. There may also be some new businesses and some that may have had to close down, the list can be reviewed and re-sent via email. JW suggested that those who have already responded may well appreciate being sent their answers from the last survey and asking if they wish to change their views or complete the survey again. Members asked about the timing of reissuing the survey, JW explained that information from the business survey was needed when considering sites and would have an impact on the options consultations for November, if there was a need established. The SG should consider sending this survey out in Aug/Sept in order to compile the results for the middle to end of October. Concerns were still raised on the timings of the survey and pushing the survey back, but some did not want to push it back any further to keep the momentum of the plan going. The tourist industry may well be planning for next year by the time we reach Oct/Nov, so may have a better view by then. It was noted that it is very difficult to judge as many people won't have a holiday at all this year. Businesses will be looking to see what they can do to recover.

The Business Survey will be reviewed over the summer to be reissued in Sept. Businesses need to be contacted in advance so this will be added to the next newsletter and placed in the Chesil Mag.

Action DT to prep this Survey

Housing & Employment survey- the SG now need to reduce this down to one survey, Employment was over complicated and an error on Survey Monkey prevented some from answering various questions, combining this with the areas in the Housing survey to be revisited and taking the opportunity to look at the areas JW has identified i.e. Community renewables, Environment and adding questions for Young people which the group have not been able to do so far. The group then discussed the various difficulties that the community are facing at this time and the changes that may occur going forward. Current thoughts are that many will aim to purchase homes in the rural areas with more home working also the

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fact that many who already live here appreciate even more the area where they live. GW suggested that it would be interesting to seek the feelings of people on whether Dorset should be a National Park. The group do not have all the necessary information on this topic and what the implications are for the County, it is probably too much for our NP at this time. We need to discuss what questions we need to encompass into this new survey. Members discussed how this could happen, some are struggling using an iPad to take part also those on the landline are finding it difficult to participate. CK suggested if it were possible to meet in a large hall, other suggestions to meet outside, in a school hall and meet in pub gardens. At this time no village halls are open and many members were not happy to meet face to face as yet. There is a need to get the survey ready not necessarily for immediate release. MTH suggested using a brainstorming session initially with 4 or 5 members via Zoom. DT suggested that the group should be SG members not Parish Cllrs due to their PC commitments, GW, KK, DT, PB SB offered to meet via Zoom on Tues 16th June at 10.30am. The Survey would not need to be sent out until end of the Summer early September. DT will put together an agenda for this session. JC suggested that MTH attended to take notes, although it would be recorded. JC explained that the PC would be happy if MTH attended. DT explained it is not about pleasing the PC but happy for MTH to be part of the clerk and participate in the meeting.

Action MTH to arrange Zoom meeting 16th June 10.30am

6. Call for sites

JW explained this is fairly straight forward, landowners are asked whether they have potential sites. To help manage these expectations from data collected, we can then match these with what type of sites are needed. Hopefully we can use the DC call for sites information but these sites are likely to be for more than 10 homes. The technical support from locality would then use google street view to look at these potential sites to see if at this stage the sites can be considered. JW was asked if this information can be shared with the SG, it was explained that the sites called in last 2-3 years is available and are in the public domain but there are some that are not yet available and JW can share this with the group. If no sites come forward then there will not be a site allocation in the NP. SS explained that 10 is a lot of houses given the results of the survey so far, so how is that managed, JW explained that is why we have to do our own call for sites to find those smaller sites in the villages. The following SG members would go though the returns to look at the call for sites and list the landowners in the villages to be contacted;

Abbotsbury- DS & PB

Fleet- SS & JC

Langton Herring- DT & MP

Portesham- RCM & GW

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7. Overall Plan

A small group meeting to be arranged to re look at the over plan, timescales slippage and update a universal spreadsheet to be circulated. PB, DT, JW and MTH to attend this on Tues 23rd June at 10.30am via Zoom. KK asked if this is plan is aligned to the current budget, JW and DT agreed that all was included.

Action MTH will submit the expression of interest which will generate an application form

8. Items for Website, Facebook & Newsletter- Newsletter No 5 was circulated, this Newsletter spoke on the work so far, the reasoning behind the delay and the need to revisit some of the surveys. Those who had read the Newsletter circulated the day of the meeting commented that it was a good Newsletter explaining the current situation. SG members to read and comment by Weds for inclusion in the Chesil Mag. This will also be added to the Website and Facebook.

9. AOB-DT asked if anyone knew of people wishing to volunteer with marketing and PR experience, this could be added to the newsletter plus all to follow this up in case there is someone locally, possibly some young people need this experience for their university or college courses. Also, to add details of the Website and Facebook page pointing towards these forums so people can make comments.

10. Next Meeting date 29th June 2020 at 7pm via Zoom

Meeting closed at 8.35pm

| Minute No | Action | Member | Completed |
|-----------|--|-----------------------|-----------|
| 08/06-5 | Brainstorming session- 16 th June via Zoom | DT, PB, MTH, SB, GW | |
| 08/06-5 | Prep Business survey | DT | |
| 08/06-6 | Call for sites, landowner info from each village: | | |
| | Abbotsbury | PB & DS | |
| | Fleet | SS & JC | |
| | Langton Herring | DT & MP | |
| | Portesham | GW & RCM | |
| 08/06-7 | Expression of interest for grant | MTH | |
| 08/06-7 | Over all plan timeline meeting 23 rd June via Zoom | DT, PB, JW & MTH | |
| 08/06-8 | All to read Newsletter and comment if required by Weds 10 th June | All | |
| 08/06-9 | Marketing and PR volunteer required | All and in Newsletter | |
| | Previous Actions | | |
| 26/05-6 | Contact new NP officer at DC | JW | Done |

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|---------|--|-----|---------------------|
| 26/05-6 | Provide a copy of the call for sites proforma | JW | Done and circulated |
| 26/05-6 | Look at previous surveys to see what else may be needed | JW | Done provide to DT |
| 26/05-6 | List what is still needed from previous surveys | All | Via brainstorming |
| 26/05-6 | List what is needed to be revisited from previous surveys given Covid-19 | All | Via brainstorming |
| 26/05-7 | Update budget | DT | Done and circulated |
| 26/05-7 | Quote for website update | MTH | Done and circulated |
| 26/05-7 | Send pics and info to KK & FT for Facebook | All | ongoing |

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